

**Victor Township, Clinton County, MI**  
**6843 Alward Road Laingsburg, MI**  
***Approved Board Minutes from February 11, 2019 meeting***

The regular meeting of Victor Township was called to order by Supervisor Warren Malkin at 7:00pm.

**In Attendance:** Warren Malkin, Paula Willoughby, Amanda Conklin, Mike Wall, Julie Townsend

**Brief Public Comment:** Resident requested to comment on Marihuana.

**Agenda:** Motion by Willoughby to approve agenda as amended, second by Townsend. Motion passed.

**Minutes:** Motion by Malkin to approve minutes from January 14, 2019 meeting. Second by Wall, motion passed. Motion by Willoughby to approve minutes from January 23, 2019 Special Meeting. Second by Wall, motion passed.

**Treasurer's Report:** Motion by Wall to accept the treasurer's report, second by Townsend. Motion passed.

**Approval of bills:** Motion by Willoughby, second by Wall to pay the February bills in the amount of \$19,078.12 using check# 27357-27373, motion passed. Motion by Willoughby, second by Malkin to disburse payroll and related payroll expenses for February in the amount of \$4337.20 using ck# 11953-11959, motion passed.

**Reports:**

*Planning:* Doug Riley to March meeting for further information on county planning. Conklin will forward the electronic copy of the Master Plan she found while organizing the office recently.

*LSW:* Mike Wall submitted LSW's monthly activity report for December 2018.

*Maintenance & Facilities:* Flagpole light upgrades have been completed. A malfunctioning photo-eye is causing the parking lot lights to stay on regardless of time of day. The parts should be in within a few days and it will be fixed. Security cameras are still being considered and researched.

**County Officials:** Clinton County Deputy Sherriff Jim Chrenka reported 1461 complaints in January 2019. Accidents have increased, while breaking and entering and larceny have declined. He also reported a new deputy has been hired.

**Unfinished Business:**

1. Security System – Continue search for the best fit for Township needs.
2. Policy & Procedures – FOIA policy amendments to be reviewed at next meeting.
3. Parking lot – Motion by Townsend to approve additional contract amount of \$2,369.00 to C2AE. Second by Wall, motion passed.
4. Marihuana resolution –Motion by Wall to table Marihuana Resolution until more information becomes available, second by Townsend, motion passed.
5. Budget 2019-20 Motion by Malkin to hold a public meeting at the start of the March 11, 2019 Victor Township Board meeting at 7:00 pm. Second by Wall, motion passed.
6. Ordinance 19.3 Fire, Ambulance & Inhalator Service Charges Ordinance – To be reviewed at next month

**New Business:**

1. Master Plan Consultant – Bids were opened and reviewed. Motion by Townsend to spend the next month reviewing bids thoroughly and to choose a contractor at the March 11, 2019 Victor Township Board meeting. Second by Conklin, motion passed.
2. Web Site – Conklin submitted a draft RFP for Website Redesign. Bids will be due and opened on March 11, 2019. Contractor/firm will be chosen at the April 8, 2019 Victor Township Board Meeting.
3. Budget Adjustments - To be reviewed next month.

Motion to adjourn by Wall, second by Malkin, meeting adjourned at 9:21 pm.

*Amanda Conklin, Clerk*