

**Victor Township, Clinton County, MI**  
***Approved Board Minutes from December 4, 2018 meeting***

The regular meeting of Victor Township was called to order by Supervisor Warren Malkin at 7:00pm.

**In Attendance:** Warren Malkin, Paula Willoughby, Sally Hamlin, Mike Wall, Julie Townsend (arrived late)

**Brief Public Comment:** resident asked if township would consider investing in more voting booths for next election.

**Agenda:** Motion by Wall to amend agenda to include joint planning master plan, second by Willoughby. Motion by Malkin to approve agenda as amended, second by Willoughby. Motions all passed.

**Minutes:** Motion by Willoughby to approve minutes from November 8, 2018 meeting, as amended. Second by Wall, motion passed.

**Treasurer's Report:** Motion by Malkin, second by Willoughby to accept the treasurer's report, motion passed.

**Approval of bills:** Motion by Willoughby, second by Wall to pay the November bills in the amount of \$5,226.30 using ck# 27231-27248, motion passed. Motion by Willoughby, second by Wall to disburse payroll and related payroll expenses for November in the amount of \$6,921.78 using ck# 11927-11935, motion passed.

**Reports:**

*Planning:* Kim Dutcher gave a very informative report for the planning commission.

*LSW:* Mike Wall submitted LSW's monthly activity report for October 2018.

*Maintenance & Facilities:* Mike Wall submitted the maintenance & facilities report.

**County Officials:** Doug Riley, Clinton County Community Development Director, spoke regarding the master plan for the township and the recently passed marihuana law.

**Unfinished Business:**

1. Security System – included with maintenance report.
2. Policy & Procedures – motion by Wall to add a board appointment policy to our policy & procedure manual, second by Willoughby, motion passed.
3. Parking lot – will begin accepting bids, bid opening scheduled for January 29, 2019.
4. Marihuana resolution –township attorney David Revore is invited to our meeting Jan 14, 2019 to present more information regarding this topic.
5. Motion by Willoughby, second by Wall to have township distribute a request for proposal to update the Victor Township Master Plan.

**New Business:**

1. Meeting dates for 2019 will be the second Monday of the month, motion by Malkin to approve and second by Willoughby, motion passed.
2. Budget 2019-20: Malkin beginning budget prep for next year.
3. Ordinance 19.3 Fire, Ambulance & Inhalator Service Charges Ordinance – more next meeting
4. Motion by Wall, second by Malkin to repeal Ordinance 22 & 22.1 Truck Route Ordinance, don't have ordinances we can't enforce, motion passed.
5. Motion by Townsend, second by Hamlin to amend Resolution for Over & Short tax collection to discourage abuse of the policy, motion passed.
6. Board of Review Members 2019-20, motion by Malkin, second by Willoughby to renew same people, motion passed.
7. Poverty Guidelines 2019, assessor Beth Botke explained guidelines, motion by Willoughby, second by Wall to approve. Roll call vote, all voted yes.

Motion to adjourn by Malkin, second by Wall, meeting adjourned at 8:56pm.

*Sally Hamlin, Clerk*