

TOWNSHIP OF VICTOR
Clinton County, Michigan
6843 Alward Road, Laingsburg, MI 48848
VICTOR TOWNSHIP BOARD
February 2, 2017
REGULAR MEETING
Approved Minutes

The regular meeting of the Victor Township Board was called to order by Township Supervisor Warren Malkin at 7:00 p.m.

Members present: Malkin, Sayles, Smith, Wall, Willoughby. Members absent: None

Brief Public Comment: Kimberly Smith thanked Paula Willoughby for her leadership and guidance of Deputy Clerk, Tom Cole and Office Assistant, Cassy Brown and for doing an outstanding job of helping guide the office staff while she was away on a medical leave.

Moved by Wall, seconded by Sayles, to approve the agenda as amended. Adding discussion of approving next month's bills be paid prior to the next scheduled board meeting planned for March 14th to help avoid incurring any late fees and to ensure the employees are paid in a timely manner. Adding Road Millage Renewal Resolution. All in favor, motion carried.

Moved by Willoughby, seconded by Sayles, to approve the minutes of January 3, 2017. All in favor, motion carried.

Malkin accepted the Treasurer's report to be placed on file, subject to audit. Willoughby explained report in detail.

Moved by Willoughby, seconded by Wall, to pay the payroll in the amount of \$6,196.21 using check numbers, 11740-11746. All in favor, motion carried.

Moved by Willoughby, seconded by Sayles to pay the accounts payable in the amount of \$40,370.17 using check numbers, 26478-26497. All in favor, motion carried.

Planning Commission Representative Sayles reported Parks and Recreation Plan final edits will barely miss the DNR Grant deadline due to meeting date change but plan will be eligible for future grants. Budget questions were addressed regarding funds set aside for playground equipment and liability policy details.

LSW Representative Wall reported the department is in process of buying new truck as an equipment upgrade. There was one structure fire.

James Chrenka of Clinton County Sheriff Department reported that Larry Jerue took over as sheriff. There were 29,918 calls for service in 2016 of which 1,543 calls were specifically for Victor Township including police, fire and EMS totaling an increase of more than 100 calls from previous year.

Unfinished Business

Historical Society: Discussion took place regarding who will take charge of this issue in the future. Malkin will provide a future update.

Township Office Phones Update: Smith and Willoughby plan to meet to review the previous proposals and submit a recommendation at the next board meeting. Discussion regarding recommended budget for this project took place. Moved by Sayles, supported by Wall, to consider proposals for phone upgrades not to exceed \$8,000. All in favor. Motion carries.

Special Budget Workshop is planned for February 9, 2017. Moved by Malkin, supported by Sayles, to set the Public Hearing for the 2017-2018 Victor Township Budget for March 14, 2017 at 7:15pm to be held during the regular meeting of the Township Board. Roll call vote: All-yes, Smith, Willoughby, Malkin, Sayles & Wall. Absent: None.

Conversation took place regarding WiFi public access is now available at the township. Signs will be posted and language added to hall rental agreements.

New Business

Moved by Wall, supported by Smith to adopt Resolution #02022017 to adopt the Poverty Appeal Standards for 2017. All yes roll call vote: Smith, Willoughby, Sayles, Malkin & Wall. Absent: None. Resolution adopted. Complete resolution attached to minutes.

Township Attorney Search. Discussion regarding a change in legal services provider. Motion by Willoughby, supported by Wall to search for legal services proposals from attorneys specializing in township law by posting ad in the MTA Publication. Selected candidates will be subject to interviews by the board in March, a week prior to April board meeting.

The Victor Township Salary Resolutions were approved last year and remain unchanged for the fiscal year 2017-2018.

Victor Fire Station #4 Discussion was tabled until a time closer to the present contract's expiration date on June 15, 2017 regarding potentially adding this location as an active station in the next contract. Response time was also discussed. Wall agreed to provide the board with additional response time information.

Assessor Beth Botke reported the assessor work is on track with Board of Review meetings scheduled for March 14th from 3-9pm and March 17th from 9am – 3pm.

Moved by Sayles, supported by Smith to approve Road Millage Renewal Resolution 02022017A, provided there is time for legal counsel to meet the deadline in time to approve language added to May 2, 2017 special election. Roll call vote: All-yes, Smith, Willoughby, Malkin, Sayles & Wall. Absent: None.

Motion by Smith, supported by Wall to approve in advance the accounts payable and payroll for March 14th meeting to ensure the staff and the bills are paid in a timely manner. All in favor. Motion carried.

Moved by Sayles, supported by Wall to adjourn the meeting at 8:50p.m.

Victor Township
Kimberly M. Smith, Clerk
6843 E. Alward Road
Laingsburg, MI 48848