

**TOWNSHIP OF VICTOR**  
**Clinton County, Michigan**  
6843 Alward Road, Laingsburg, MI 48848  
**VICTOR TOWNSHIP BOARD**  
**October 3, 2017**  
**APPROVED REGULAR MEETING MINUTES**

The regular meeting of the Victor Township Board was called to order by Township Supervisor, Warren Malkin at 7:00 p.m.

Members present: Malkin, Sayles, Smith, Wall, and Willoughby. Members absent: None

Brief Public Comment: Meg Dutcher discussed the inconvenience of Malkin prematurely disconnecting the utility service to the Lake Victoria Pole Barn which had not yet been fully approved by the township board of directors. The board expressed their disappointment with Malkin in this matter and discussed how to prevent one board member from having the ability to make changes without the approval of the full board.

Moved by Sayles, seconded by Willoughby, to approve the agenda as amended adding: Unfinished Business-Maintenance Update and Telephone Installation Update. New Business-Jason Road Utility Issue with LVPOA. All in favor, motion carried.

Moved by Smith, seconded by Sayles, to approve the minutes of September 5, 2017 as amended. All in favor, motion carried.

Malkin accepted the Treasurer's report to be placed on file, subject to audit. Willoughby explained report in detail including the Over/Under Tax Collection Policy.

Moved by Willoughby, supported by Sayles, to pay the payroll in the amount of \$5,469.55 using check numbers, 11813-11820 and EFT 78-79. All in favor, motion carried.

Moved by Willoughby, supported by Sayles, to pay the accounts payable in the amount of \$56,846.35 using check numbers, 26739-26764. All in favor, motion carried.

Planning Commission Chairperson, Kim Dutcher, reported receiving an email of suggestions for the maintenance plan from Clerk Smith. Discussion took place regarding the use of the soccer fields by community groups.

LSW Representative Wall reported monthly emergency services runs in the township of 17 rescue, 1 barn collapse, 1 hazard complaint and 1 personal injury rollover. Hank Cross provided a detailed report of costs totaling \$23,896.86 from fire equipment maintenance issues stating that maintaining the CAFR vehicles and equipment to DOT requirements was so costly that LSW would have negotiated the agreement differently and Victor Twp. would not have received the same agreement had these maintenance deficiencies been previously disclosed. Wall asked Cross about how long these vehicles had been neglected and Cross stated a long time. Wall stated that CAFR withheld critical information about the state of repairs, and Wall further stated that if he had known the extend of the poorly maintained equipment he would have asked the Township Board to pay for the repairs and to bring every vehicle up to date on DOT inspections. Cross answered questions about ambulance service which LSW does not provide to the township at this time.

Adam Stacey, Commissioner of Clinton County reported improvement in emergency communications due to the new S.E. cell phone tower. A budget hearing is planned at Clinton County Courthouse in St. Johns on Tuesday, Oct 10 at 7pm.

**Correspondence:**

- Wall presented a Response Time Report with stats from Christine Collum of Clinton County Central Dispatch
- Smith presented a letter from US Senator Debbie Stabenow addressed to Malkin, responding to his request form a new Federal Tax ID #. Malkin complained about his mail being opened by staff. The Board responded that it is the written and approved policy and procedures for all mail to be opened and distributed by the Clerk's office. Discussion took place about the implications of changing the township tax ID# that has been used for 40 years and discussed why it is important for Malkin to communicate any actions to the Board prior to taking action, as well as the tremendous task making this change would cause to the clerk and treasurer's office.

#### **Unfinished Business**

- Emergency Services Educational Mailing- Moved by Wall, supported by Sayles, to approve the changes to the proposed postcard to include postage as discussed and to allow Willoughby discretion to place the purchase order. Office staff will assist in preparations. Roll call vote: Malkin: nay, Sayles: yea, Willoughby: yea, Smith: yea, Wall: yea. Motion carried.
- Township Office Phones Update-Smith reported new equipment will be installed Oct 20<sup>th</sup>.

#### **New Business**

Jason Road Utility Issue with LVPOA: Moved by Wall, supported by Sayles, to authorize Victor Twp. to continue to pay for utilities until transfer of deed takes place. Wall attended LVPOA meeting and apologized on behalf of the Victor Twp. Board members for utility shut off to Jason Rd. building. Township is obligated to pay utility invoices forwarded to Victor Twp. Clerk from LVPOA until deed is transferred, the cost for LVPOA to buy back the property is \$1.00 and the supervisor shall correct deed address and provide copies to LVPOA. Roll call vote: Malkin: nay, Sayles: yea, Willoughby: yea, Smith: yea, Wall: yea. Motion carried.

Moved by Wall, supported by Willoughby, the fire truck will remain parked in the building until sold. LSW will provide a list of potential companies that buy and sell used fire trucks. Money received from the sale will go toward township fire fund. Township will pay the utilities until fire truck is sold and removed. Roll call vote: Malkin: nay, Sayles: yea, Willoughby: yea, Smith: yea, Wall: yea. Motion carried.

Moved by Sayles, supported by Willoughby, to adjourn the meeting at 8:16 p.m.

Respectfully submitted by:  
 Kimberly M. Smith, Clerk  
 6843 E. Alward Road  
 Laingsburg, MI 48848