

VICTOR TOWNSHIP BOARD MINUTES- May 3, 2011 (tentative)

Call to Order and Pledge -

The regular monthly business meeting of the Victor Township Board was held at the Township Hall, 6843 Alward Road, Laingsburg, MI 48848. Supervisor Warren Malkin called the meeting to order at 7:00 p.m. The pledge to the flag was given.

Roll Call of Members -

Members present: Warren Malkin, Michelle Wilsey, Duane Ginther, Dan Morris and Don McDonald. Members absent: None. Other governmental representatives in attendance: County Commissioner Adam Stacey. Eight (8) citizens present.

Public Comment – Salutations were extended to Royce Smith.

Agenda – McDonald moved, second by Morris and motion carried to add drain resolution under unfinished business and MTA Summer Legislative Conference under items of public interest.

Minutes and Treasurer Report – Ginther moved, second by McDonald and motion carried to approve minutes of April 5, 2011 meeting with correction of the check amount for Ted Hartleb from \$1,799.40 to \$4,097.08.

Budget Adjustments for FY 2011 Budget effective 3/31/2011 -

Wilsey moved second by McDonald and motion carried to withdraw the following budget adjustments approved on 5/4/2010 related to fire expense: increase expense for 101-336-727-02 fire expense general in the amount of \$6,776, decrease expense 101-265-921-01 LP gas in amount of \$2,000, decrease expense 101-261-920-00 electric in the amount of \$3,900 and decrease expense 101-265-851-00 hall phone in the amount of \$ 876 and replace with budget adjustments related to fire expense approved on 8/3/2010.

Wilsey moved, second by McDonald and motion carried to approve the following corrections to FY 2011 budget: GLJ 4/30/10 – Add entry for (\$7.15) to CREDIT/DEBIT (Discount applied) 101-262-726-00

GLJ 3/31/2011 – Add \$30.88 CREDIT/DEBIT charge for Meijer (Election supplies) 101-262-727-00

GLJ 3/31/2011 – Add \$42.30 CREDIT/DEBIT charge MTA (Publications) 101-215-727-00

GLJ 9/30/2010 – Add \$66.75 for MTA on the Road trustee charge 101-101-727-00

GLJ 8/31/2010, 9/30/2010 – Corrected distribution for broadstripe internet payment from 101-265-727-00 to 101-265-851-00.

GLJ 3/31/2011 – Reallocate 25% of broadstripe payments (AP) in total amount of \$33.21 from 101-265-851-00 to 101-336-727-02

GLJ 6/30/2010, 10/31/10, 11/29/10, 12/31/10, 2/28/10 – Reallocate 25% of broadstripe payment in total amount of \$42.70 from 101-265-851-00 to 101-336-727-02.

GLJ 3/31/2011 – Reallocate Round Lake Weed interest in total amount of \$187.11 from 101-000-665-00 Interest General Fund to 101-000-672-00 Round Lake Weed Special Assessment.

AP 3/31/2011 – Reallocated Applebee Oil & Propane payment \$934.03 from 101-265-921-01 to 101-336-727-02.

GLJ 3/31/2011 – Add \$95.00 MTA Credit Charge to 101-257-727-00 Assessor Expense. (DOCUMENTATION NEEDED)

Malkin moved, second by McDonald and motion carried to approve FY 2011 budget adjustment increase for ROADS 101-446-957-00 in total amount of \$91,037.34 to be taken from reserve revenue.

Malkin moved, second by Morris and motion carried to approve FY 2011 budget adjustment increase for PARKS AND RECREATION 101-751-727-00 in total amount of \$241.12 with a corresponding decrease in Hall Expense 101-265-727-00.

Wilsey noted that the salary for Assessor was overpaid by \$140 and the land division fees for assessor were not invoiced or paid out for FY 2011. Malkin moved, second by McDonald and motion carried to pay \$625 in land division fees 101-257-702-01 owed to assessor and deduct \$140 from that total to refund the assessor salary 101-257-702-00 overpayment.

Treasurers Report – Treasurer's report was accepted and placed on file subject to audit. Malkin requested balance of fire fund from millage be added to future treasurer's reports.

Approval of Bills – McDonald moved, second by Malkin and motion carried to pay payroll in the amount of \$6,496.12, check #'s 11078-11085. McDonald moved, second by Morris and motion carried to pay accounts payable bills in the total amount of \$4,920.59, check #'s 11001-11013.

Reports -

Planning: Meeting was cancelled. Next meeting April 26, 2011, 7 p.m., Township Hall.

CAFR (Fire Authority): CAFR is pursuing back payment from Bingham Township. RESA firefighter class graduation held today for 17 students. Unfortunately the program has been cut by LCC. CAFR audit is scheduled May 23, 2011. Next meeting May 10, 2011, Station #1 (St. Johns).

County Officials – Clinton County Commissioner Adam Stacey reported that May 13 is the last day to submit applications for Registrar of Deeds position at the County. County Commissioners are considering a combined office in the future. Malkin asked about vehicles marked “rescue” purchased by the county.

Items of Public Interest – Township audit is scheduled May 16. 2011 MTA Summer Legislative Conference is scheduled August 3-5, 2011.

Correspondences (received and placed on file) -

Sheriff’s Office Annual Report

Sheriff’s report of Victor Township (March)

Sheriff’s report of jail and County (March)

Unfinished business –

Review/Update of Township’s Policies and Procedures Manual –no report.

FEMA Flood Insurance Study (Ordinance) – Moved by Malkin and supported by McDonald to adopt Resolution 11-10 Resolution Implementing Ordinance No. 29 of 2011 Victor Township Ordinance Addressing Floodplain Management Provisions of the State Construction Code adopted contemporaneously with this resolution.

Upon a roll call vote

The following voted yes: Malkin, Wilsey, Morris, Ginther, McDonald

The following voted no: None.

The following were absent: None.

The supervisor declared the motion carried and resolution adopted.

Moved by Malkin and supported by McDonald to adopt Victor Township Resolution No. 11-11 Victor Township Resolution and Intergovernmental Agreement to Manage Floodplain Development for the National Flood Insurance Program. Upon a roll call vote

The following voted yes: McDonald, Malkin, Wilsey, Morris, Ginther

The following voted no: None.

The following were absent: None.

The supervisor declared the motion carried and resolution adopted.

Drain – Moved by Malkin and supported by McDonald to adopt Victor Township Resolution 11-09 Resolution to File Petition for Locating, Establishing and Constructing a Drain or Drains or any Portion Thereof for a Municipality. Upon a roll call vote

The following voted yes: Ginther, McDonald, Malkin, Wilsey, Morris.

The following voted no: None.

The following were absent: None.

The supervisor declared the motion carried and resolution adopted.

New Business

General Law/Charter Township – Following each census, townships with populations greater than 2000 are eligible for Charter status. The township must then decide if it wants to proceed with chartering or not. The State of Michigan Office of the Great Seal will notify the township of eligibility and options/steps to follow.

Officers/duties – McDonald provided the board with an MTA document on township officers duties and deputies. He recommends that the officers create job descriptions for deputy positions.

Extended Public Comment – Malkin reported that Pete Preston will assume position of Deputy Supervisor effective this evening. Wilsey noted that the election was underway and polls were open until 8 p.m. The status of the vacant modular house on Round Lake Road was discussed.

Meeting adjourned at 7:45 p.m.

Michelle Wilsey, Clerk